

## MINUTES

### Spokane Public Facilities District - Board of Directors Meeting Via Webinar & at Spokane Veterans Memorial Arena Board Room | Wednesday, September 13, 2023 at 12:30pm

#### **ITEM #1 TO ORDER**

Board Chair Dickinson convened 846<sup>th</sup> Meeting of the Spokane Public Facilities District at 12:30 PM.

#### **ITEM #2 ATTENDANCE**

In attendance was Board Chair Marty Dickinson, Vice Chair Paul Read, and Board Member Ed Bruya. Board Member Harry Sladich was excused. District personnel attending in-person included, CEO Stephanie Curran, Matt Meyer, Jennifer Kletke, Paul Christiansen, Steve Marsh, Melissa Coulter, and Austin Baker. District personnel attending virtually included Nic Lawrence, Andrew Dolan, and Tina Gallegos. Guests attending in person included Chris Varallo with Hawley-Troxell, and Dave Pier with Brett Sports and Entertainment. Guests attending virtual included, Ryan Nackers with Levy, and Aiden Hubbard with The Car Park.

#### **ITEM #3 CONSENT AGENDA**

Board Chair Dickinson presented the Consent Agenda items.

- **Approval of Minutes for August 23, 2023**

Mr. Read moved to approve the August 23 minutes as presented, Mr. Bruya seconded and the motion was approved unanimously.

- **Approval of Hawley-Troxell Invoices for July, 2023**

Mr. Bruya moved to approve the Hawley-Troxell invoices for July 2023, Mr. Read seconded and the motion was approved unanimously.

#### **ITEM #4 DISTRICT BUSINESS**

##### **Committees:**

##### **Finance:**

Mr. Marsh reported the 2024 PFD 2024 first budget reading will be October 25 and second/final budget reading November 29.

##### **Operations:**

No report.

##### **Project:**

Mr. Gaffaney described the ongoing blasting/power washing project at the Arena Lot F (south Arena) from Arena office to the Chiefs. There is a white residue that leaks from bricks. Project started last week and will be another few weeks.

Ms. Curran reviewed the Stadium opening dates. Tuesday, 9.26 is the Opening, Ribbon Cutting Ceremony & Dedication.

#### **ITEM #5 SOLE SOURCE – RESOLUTION 23-08 – Waive Competitive Bid for NorPac Seating**

Mr. Gaffaney and Ms. Coulter explained Resolution 23-08 is Phase 2 of the Arena seating project. The retractable seating is three years past its expiration. We are asking for a Waive of Competitive Bid due to Sole Source with NorPac. NorPac uses Hussey seating which is the original product at Arena opening in 1995, it is compatible with seating in Phase 1 installed last year, and they can meet the timeline needed for ordering and install. In addition, this seating is compatible with current seating and PFD staff trained on operation of seating.

Resolution 23-08

Mr. Bruya moved to approve Resolution 23-08, Mr. Read seconded and the motion was approved unanimously. Discussion Mr. Read noted that his vote hangs on the District's research to request Sole Source. Mr. Gaffaney added that the PFD works with Hill International on government purchasing in order to ensure we comply. Hill International consults on matters facing public entities such as policies, procedures, documents, and RCW's.

#### **ITEM #6 MISCELLANEOUS**

##### **CEO Update:**

**Agreements:** Ms. Curran, Mr. Meyer, and legal are reviewing the Darkened House/Good Neighbor agreement with the City, SPS (Spokane Public Schools), and USL. The USL has a final draft agreement.

FreshVue: The PFD, Visit Spokane, and Spokane Sport partner on this plan and each has a plan on its own.

Arena Event Announcement Today: Later today the Arena will announce a large event that will occur next month. It took over a year to plan and acquire this event.

Journal of Business Rising Stars: The Journal of Business will hold its annual Rising Stars event tonight. Mr. Meyer has been selected for this award.

Stadium: Stadium Grand Opening is the week of September 25 with Ribbon Cutting and Dedication on Tuesday, 9.26. Details have been sent details to the board.

Ongoing meetings with SPS/PFD on planning, events, and logistics. The agreement is close to finalization.

**ITEM #7 PUBLIC COMMENTS**

Board Chair Dickinson opened the Board Meeting for Public Discussion.

No Discussion.

**ITEM #8 EXECUTIVE SESSION**

Board Chair Dickinson adjourned the Board to an Executive Session at 01:06PM per RCW 42.30.110 (i) regarding Real Estate for approximately 45 minutes with no action expected. The board returned to the board room at 1:36PM with no action taken.

**ITEM #9 ADJOURNMENT**

There being no further business the Board adjourned at 1:37PM

Michelle McIntyre, Clerk of the Board

Approved by the Board of Directors at following meeting.

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The SPFD Board's minutes are intended to be a reasonable summary of the Board's deliberations and actions. The minutes are not a verbatim record of everything said at the meeting. The minutes include all actions taken by the Board.